

SUMMER INTERNSHIP PROGRAM APPLICATION*



JOSÉ M. BERROCAL INSTITUTE FOR ECONOMICS AND FINANCE (IFE-JMB) A Government Development Bank Subsidiary

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NAME: _____
FATHER'S LAST NAME MOTHER'S LAST NAME FIRST NAME INITIAL

PHONE NUMBERS (Include area code):

_____ HOME WORK EXTENSION
_____ FAX (HOME) FAX (WORK)
_____ CELLULAR
_____ E-MAIL

ADDRESS

HOME ADDRESS:

STREET OR P.O. BOX

CITY, STATE, ZIP CODE

WORK ADDRESS:

STREET OR P.O. BOX

CITY, STATE, ZIP CODE

EDUCATION

Indicate the higher education institutions where you have studied. Begin with the most recent school.

INSTITUTION

CONCENTRATION

YEAR

* To fill out this application the student must have an understanding of both languages Spanish and English.

WORK EXPERIENCE

Indicate the jobs you have had. Begin with the most recent job.

NAME OF EMPLOYER

JOB POSITION

YEARS WORKING AT THE COMPANY

NAME OF EMPLOYER

JOB POSITION

YEARS WORKING AT THE COMPANY

NAME OF EMPLOYER

JOB POSITION

YEARS WORKING AT THE COMPANY

PROFESSIONAL EXPERIENCES

Please state how you would describe your professional experiences.

Examples: Finances, Economy, Government, Administration, Accounting, etc.

REFERENCES

Write the name and phone number of three persons who know you. At least one of them should be one of your college professors.

LAST NAMES

NAME

PHONE NUMBER

ADDITIONAL DOCUMENTS

In order to accept this application in its entirety, the Evaluating Committee should receive a copy of your credit transcripts directly from the university institution you are attending. In addition, attach a short essay, of about 500 words, explaining why you should be considered to be a candidate for the internship program, what do you know about Puerto Rico's government role and the reasons why you are interested in working in the public sector.

CERTIFICATION

With my signature, I certify that the information is complete and truthful. In addition, I accept and commit myself to:

- Comply with the working hours established for the Internship and follow the rules set by the government agency where I am assigned to work at.
- Go to all the conferences offered.
- Go to all the meetings summoned by the Institute's Director or the government agency supervisor or director.
- Complete the internship program within the time established by the Institute.
- Hand in all assigned reports summoned by the Institute's Director, or the government agency's supervisor or director on time.
- Meet any other responsibilities assigned, depending on the needs of the agency or the Institute.

Applicant Signature